

Levittown Public Schools

Capital Projects Planning: An Overview



Presentation to the Board of Education
October 12, 2022

Agenda

- The Capital Projects Planning Process
- Inventorying Projects
- Categorizing and Prioritizing Projects
- Developing a 5-year Facilities Plan that supports the proposed Strategic Plan
- Determining Financing Options
- Approval Process
- Timeline

The Capital Projects Planning Process

- Developing a comprehensive list, or inventory, of the District's facilities and capital needs
- This inventory of projects is commonly referred to as a Building Conditions Survey (BCS)
- BCS is prepared in collaboration with the District Architect and Facilities Department
- Last BCS was completed in 2016 and has been recently updated to reflect cost of living increases
- The updated 2016 BCS identifies over \$160 million of District Facilities Capital needs
- New BCS is scheduled to begin early next year and is required by 2024 by NYSED Department of Facilities Planning

Prioritization of District Needs

- One method to assist in prioritization of needs is to categorize projects (by building and by type of work)
- Typical Categories would include:
 - Health and Safety (public address and fire alarm systems)
 - Building Envelope (roofs, windows, brick repointing)
 - Boiler Plant and HVAC Systems
 - Athletic and Recreational Facilities
 - Instructional Space
 - Sitework (sidewalks, fencing, roadways, parking lots)
- The BCS along with the District's prioritization of work becomes the basis for the **5-Year Facilities Capital Plan**
- The 5-Year Facility Plan will support the District's **proposed Strategic Plan**
- The administration will present to the Board of Education for adoption a new 5-Year Facilities Capital Plan in the **Spring of 2023**

Financing Capital Projects

Capital Projects can be paid for through a wide variety of funding sources, including:

- ***Transfer to Capital:*** a voter approved budgetary appropriation
- ***Capital Reserves:*** voter approved accounts which hold funding until voters decide what they are to be used for
- ***Serial Bonds:*** voter approved referendums which authorize the District to issue debt to be paid back over 15 – 20 years
 - At this time there are no plans to issue serial bonds
- ***Grants:***
 - Dormitory Authority of the New York State (DASNY)
 - Nassau County
 - Town of Hempstead

Approval Process

- District Administration will present to the Board a Education for acceptance a 5-Year Facilities Plan that supports the Proposed Strategic Plan
- The District will schedule a **Capital Reserve Expenditure Referendum on the May 16, 2023 Budget Ballot**
- District Architect submits project plans to NYSED Facilities Planning for Approval
- NYSED approves projects and then competitively bid and awarded
 - NYSED approved projects are eligible for state aid in a Category called **Building Aid** (Note: Levittown's Building aid ratio is greater than 60%)

Timeline

- November: Audit Meeting to discuss 2021-2022 school year financials
- December: Review budget for upcoming Capital Projects
- January-March: Development of Draft Capital Projects Plan
- April: 5 Year Facilities Capital Plan presented to the Board of Education for adoption
- May: Referendum for use of Capital reserves
- June/July: Projects submitted to NYSED for approval



Questions?